

**City of Martinsburg
Planning Commission
Wednesday, November 5, 2025
6:00 PM
Martinsburg City Hall
232 N. Queen St
J. Oakley Seibert Council Chambers**

- 1. CALL TO ORDER**
- 2. ROLL CALL (and microphone check)**
- 3. APPROVAL OF MEETING MINUTES**
 - 3.a October 1st, 2025
- 4. UNFINISHED BUSINESS**
 - 4.a None
- 5. NEW BUSINESS/PUBLIC HEARINGS**
 - 5.a None
- 6. NEW BUSINESS/NON-PUBLIC HEARINGS**
 - 6.a Project #2025-97: Bond Release: The project was for the Interwoven Mills Offsite Stormwater Outfall Plan located along numerous streets on Berkeley County Tax Maps 10, 13 & 14. Bond Release of full Bond Amount of \$1,475,484.00**
 - 6.b Project #2025-98: Bond Release: The property is located at 210 Porter Ave and identified on Berkeley County Tax Map 13 as Parcel 450. Interwoven Mills Phase 1 - Bond Release of full Bond Amount of \$545,760.00**
 - 6.c Project # 2025-70-FP: FINAL PLAT DETERMINATION: The Gallery Section 2 Phase 7 Part 2. The property is located off Klee Dr is identified on Berkeley County Martinsburg District Tax Map 35, Parcel 2. The applicant is requesting Final Plat Determination for construction of 45 townhomes and associated infrastructure. Morris & Ritchie Associates, Inc, Kris Malsch Appellant.**
- 7. DISCUSSION/ACTION ITEMS**
 - 7.a 2026 Meeting Dates
- 8. OTHER BUSINESS**
 - 8.a None
- 9. ADJOURNMENT**